

Minutes of the regular Proctor City Council meeting held on April 17, 2017 in the Community Center Council Chambers

Mayor Philip Larson called the meeting to order at 6:00pm.

MEMBERS PRESENT: Councilors Jake Benson, Jim Schwarzbauer, Troy DeWall, and Deputy Mayor Gary Nowak and Mayor Philip Larson

OTHERS PRESENT: Mark Casey, City Administrator; Tammie McDonald; John Bray, City Attorney; Jim Aird, Midway Township; Dick Kari; Naomi Bents; Nathan Bents; Kathy Hannan

APPROVAL OF MINUTES:

Motion by Schwarzbauer, seconded by DeWall and carried: To approve the April 3, 2017 City Council Meeting Minutes.

APPROVAL OF AGENDA

Motion by Nowak, seconded by Larson and carried: To approve the agenda of April 17, 2017.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Kathy Hannan asked the council to review the possibility of a stop sign at the corner of 3rd Avenue and 13th Street.

*APPROVAL OF CONSENT AGENDA (one Council motion can accept all items listed under this agenda, plus Council can pull any individual items out of this consent agenda and discuss/act on item separately - thus leaving others to be approved via consent agenda action) - bold print denotes need for Council action

Motion by Nowak, seconded by Larson and carried: To approve the Consent Agenda.

*1. COMMUNICATIONS

*2. PLANNING & ZONING DEPARTMENT MATTER

*3. CLERK ADVISES COUNCIL

- A. Government Fund payroll period ended 04/03/17; Liquor Fund payroll period ended 04/03/17

*4. COMMITTEE REPORTS

- A. Public Safety Meeting Minutes of April 10, 2017

*5. UNFINISHED BUSINESS

- *A. Council Handbook
- *B. Personnel Handbook

6. NEW BUSINESS

- A. Event Packet Requiring all Applications to be Completed and Submitted by a Deadline - Recommendation from Public Safety for 60 day Deadline

Larson asked about exceptions or special deals that a business could have for an event last minute. Bray stated that the City can always waive the deadline, but the resolution should have wording similar to that language. Casey stated that the resolution does have that wording included.

- B. Ordinance 02-17 ó Amending Special Event Application

Informational - First Reading

- C. Ordinance 03-17 ó Amending Street Dance

Informational ó First Reading

- D. Resolution 17-17 - Special Event Application Deadline

Resolution to be approved after Ordinance Second Reading and approval.

- E. Special Event Packet ó Bike Night at Powerhouse (Recommendation from Public Safety)

Motion by Larson, seconded by Nowak and carried (5-0): To approve the Special Event Packet for Bike Night at Powerhouse as presented.

- F. Special Event Packet ó 2017 Memorial Day (Recommendation from Public Safety)

Motion by Schwarzbauer, seconded by DeWall and carried (4-0, Benson abstained): To approve the Special Event Packet for 2017 Memorial Day as presented.

G. Special Event Packet ó Powerhouse Street Dance (Recommendation from Public Safety and Liquor Control)

Benson stated that the dates on the application should be August 19 & 20 as the event extends past midnight. Also, the City Code states music is allowed until midnight and historically the music extends past this time at the event.

Kari stated that in his packet, he submitted letters asking the council for approval of music past midnight and he will also submit a deposit for cleanup.

Motion by Nowak, seconded by DeWall and carried (5-0): To approve the Special Event Packet for the Powerhouse Street Dance as presented.

H. Special Event Packet ó June Powerhouse Car Show (Recommendation from Public Safety)

Motion by DeWall, seconded by Nowak and carried (5-0): To approve the Special Event packet for the June Powerhouse Car show as presented.

I. Special Event Packet ó Speedway Events (Recommendation from Public Safety)

Motion by Nowak, seconded by Larson and carried (5-0): To approve the Special Event Packet for Speedway Events as presented.

J. Special Event Packet ó 2017 MS 150 Bike (Recommendation from Public Safety)

Kari questioned the usage of private security for this event versus police officers. Bray stated that the difference is the sale of liquor at other events. Casey also stated that the MS 150 is a fundraising group and that additional costs of using law enforcement would be prohibitive to the event.

K. Kirkus Street Stop Sign ó recommendation from Public Safety and memo from Vic Lund, St. Louis County

Casey stated that at a previous meeting the Council made a motion for a flashing sign at Boundary and Kirkus. The Public Safety Committee is recommending a lesser cost idea of a stop ahead sign with a reflective strip.

Motion by Larson, seconded by DeWall and carried: To instruct the Street Department Foreman to move forward obtaining a stop ahead sign with reflective strip.

L. Resolution 14-17 Resolution Supporting Local Decision Making Authority

Casey stated that this is a suggestion from the League of Minnesota Cities. There is proposed legislation restricting the city's right to establish rules and policies.

Motion by Larson, seconded by Benson and carried (5-0): To approve Resolution 14-17 Supporting Local Decision Making Authority.

M. Resolution 15-17 Resolution of Non-Objection to Issuance of State of Minnesota Charitable Gambling License

Motion by Schwarzbauer, seconded by Larson and carried (5-0): To approve Resolution 15-17 Resolution of Non-Objection to Issuance of State of Minnesota Charitable Gambling License.

N. Resolution 16-17 Resolution of Non-Objection to Issuance of State of Minnesota Charitable Gambling License

Motion by Benson, seconded by Schwarzbauer and carried (5-0): To approve Resolution 16-17 Resolution of Non-Objection to Issuance of State of Minnesota Charitable Gambling License.

O. New Fire Department Members ó Raymond Leedom and Austin Memmer

DeWall stated that these two new members are very qualified and welcomed to the Proctor Fire Department.

Motion by Nowak, seconded by Schwarzbauer and carried (5-0): To approve the hiring of Raymond Leedom and Austin Memmer to the Proctor Fire Department.

P. Joint Meeting City Council and Police Civil Service Commission ó April 20, 2017 at 4pm, in the Conference Room, Proctor City Hall.

Casey reminded the council of the joint meeting.

Q. Resolution 18-17 Resolution of Non-Objection to Issuance of State of Minnesota Charitable Gambling License.

Motion by Benson, seconded by Larson and carried (5-0): To approve Resolution 18-17 Resolution of Non-Objection to Issuance of State of Minnesota Charitable Gambling License.

7. LABOR AND NEGOTIATIONS ISSUES (Closed Session)

A. Union and Negotiations Update

6. NEW BUSINESS (continued)

R. Labor Agreement

None at this time.

MEMBER CONCERNS

Larson reminded the councilors about the Local Board of Appeal and Equalization meeting Tuesday, April 25, 2017 at 10am. Nowak stated that he would be unable to attend.

Larson also congratulated Benson on his appointment to the League of MN Cities Insurance Trust Board. Larson said that he removed Benson from chairman of Tourism as he was not in agreement with the disbursement of funds to the Field Station for the mural. Larson also did not agree with the expansion of the Liquor Store and Benson was the Chairman of the Liquor Control Committee at that time. Benson stated that he too was not in favor of the disbursement of funds to the Field Station. Larson commended the Cloquet local paper for the article written about their Police Chief.

Schwarzbauer stated that he met with Senator Al Franken and a group for a career summit.

BILLS FOR APPROVAL

General Fund	Liquor Fund
\$94,471.35	\$23,241.24

\$117,712.59 TOTAL BILLS FOR APPROVAL

Motion by Nowak, seconded by Schwarzbauer and carried: To approve the General Fund and Liquor Fund bills lists as presented.

ADJOURNMENT

Motion by Nowak, seconded by Larson and carried: To adjourn the City Council meeting at 7:20am.

Respectfully submitted,

Philip Larson, Mayor

Mark Casey, City Administrator