

Minutes of the regular Proctor City Council meeting held on February 21, 2017 in the Community Center Council Chambers

Mayor Larson called the meeting to order at 6:00 p.m.

MEMBERS PRESENT: Councilors Jake Benson, Jim Schwarzbauer, Troy DeWall, and Gary Nowak; Mayor Philip Larson

OTHERS PRESENT: Mark Casey, City Administrator; Tammie McDonald; John Bray, City Attorney; Earl Elde, Midway Township; Kathy Hannan; Ray Sundin, Moose Lodge 1302; Nick Greenwood, PEDDA; Garth Rockcastle, MSR; Brent Robinson, RGC; BJ VanCleary, RCG; Gene Zentz, MSR; Shawn McGovern; Tyler Yngsdal, SEH

APPROVAL OF MINUTES:

Motion by Schwarzbauer, seconded by Benson and carried: To approve the February 6, 2017 City Council Meeting Minutes.

APPROVAL OF AGENDA

Benson added 5B: MN Energy Contract
Larson removed 6H: Recodification

Motion by Schwarzbauer, seconded by Larson and carried: To approve the agenda of February 21, 2017 as amended.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Gordy Downs expressed concerns about a solar farm in the city of Proctor. He also stated that there was an omission of a thank you to the Golf Board in the Journal.

*APPROVAL OF CONSENT AGENDA (one Council motion can accept all items listed under this agenda, plus Council can pull any individual items out of this consent agenda and discuss/act on item separately - thus leaving others to be approved via consent agenda action) - bold print denotes need for Council action

Benson asked to pull off 4B

Motion by Benson, seconded by Schwarzbauer and carried (5-0): To approve the Consent Agenda as amended.

***1. COMMUNICATIONS**

- A. Pheasants forever ó St. Louis/Carlton County Chapter #633

***2. PLANNING & ZONING DEPARTMENT MATTER**

***3. CLERK ADVISES COUNCIL**

- A. Government Fund payroll period ended 02/05/17; Liquor Fund payroll period ended 02/05/17

***4. COMMITTEE REPORTS**

- A. Proctor Public Utilities Commission meeting minutes of January 9, 2017
- B. Parks & Recreation Meeting Minutes of February 9, 2017

Benson noted that the committee discussed the referendum, and wanted to know specifically what was said. Nowak stated that the committee just acknowledged the vote. Benson asked for a resolution to be made next agenda asking for excess funds that the townships have, to complete the Playground for Everybody.

Motion by Benson, seconded by Nowak and carried: To approve the minutes of the Parks and Recreation Meeting of February 9, 2017.

***5. UNFINISHED BUSINESS**

- *A. Council Handbook
- *B. MN Energy

Benson wants administration to obtain answers to how many customers they are servicing in Proctor and the cost per therm.

6. NEW BUSINESS

- A. Solar Farm Presentation

Representatives from MSR showed the council a presentation about solar farms. They are looking for communities that want to work with positive energy homes.

- B. Golf Contract

Casey introduced Chris Klatte and recommended to the council the approval of his contract to help the city run the golf course. Larson agreed with Casey and said this is good for the city for the next three years.

Dick Wicklund and Gordy Downs also spoke on behalf of the golf board and expressed their agreement with Klatte in charge of the golf course.

Motion by Nowak, seconded by DeWall and carried (5-0): To approve the contract for Chris Klatte as presented.

C. Flashing Stop Light at Kirkus and Boundary

Larson stated that the costs of the signs are in the packet for review. Nowak asked if the stop ahead sign would help motorists. DeWall said that the city cannot put flashing signs everywhere, but that intersection has already had several accidents. Schwarzbauer said that personally he thinks a flashing light would be better.

Casey stated that he would recommend getting the signs professionally constructed. Larson agreed with Casey.

Motion by Schwarzbauer, seconded by DeWall and carried (5-0): To have administration move forward purchasing a flashing stop ahead sign at the intersection of Boundary Avenue and Kirkus Street; and also Ugstad Road and Kirkus Street.

D. Resolution 05-17 Support of Emergency Services Recognition (Moose Lodge Membership)

Ray Sundin, Governor at Moose Lodge, stated that this is an international program that they are offering to the Emergency Services Personnel.

Casey read Resolution 05-17 aloud.

Motion by Larson, seconded by Nowak and carried (5-0): To approve Resolution 05-17 as presented.

E. Resolution 06-17 - Accepting Feasibility Study: Almac Drive and 6th Street (Sent to councilors via email)

Tyler Yngsdal, SEH, described a power point presentation about the Feasibility Study of 2017 Street and Utility Reconstruction Projects. He reminded the council that they approved the completion of this study in December 2016.

Casey stated that the ½ % sales tax and the bonding for this project are very important. Benson asked for a total cost projection to do these projects with cement.

Casey also stated that the council will have to change the date for the Public Hearing to be March 20, 2017.

Motion by Larson, seconded by Benson and carried (5-0): To approve Resolution 06-17 and accept the Feasibility Study as presented by SEH.

F. Resolution 07-17 ó Resolution of Non-Objection (Ducks Unlimited)

Motion by Schwarzbauer, seconded by DeWall and carried (5-0): To approve Resolution 07-17 as presented.

G. Memo of Understanding ó St. Louis County

Motion by Larson, seconded by Schwarzbauer and carried (5-0): To approve the Memo of Understanding from St. Louis County as presented.

H. Recodification (Information from League of MN Cities included - \$10,000 approved in Capital Improvement Plan)

Item removed.

I. 2017 Local Board of Appeal and Equalization Meeting Date

Motion by Larson, seconded by Benson and carried (5-0): To accept the 2017 Local Board of Appeal and Equalization Meeting Date from St. Louis County.

J. Prior Official Recognition

Mayor Larson gave a plaque and thank you for their service to former councilors Shawn McGovern and Travis White.

K. Contract Approval

Motion by DeWall, seconded by Nowak and carried (3-2, Schwarzbauer and Benson opposed): The City Council resolves to not renew its contract ending on 12/31/2016 with Chief Wobig, which action, by necessity, vacates that portion of the City Council's motion of 12/19/2016 as it relates to Chief Wobig.

Benson stated that he didn't understand the language of "by necessity" and Attorney Bray replied that on December 19, 2016, the council voted to continue contracts until negotiations are completed. Benson asked if there was a session scheduled to meet with Chief Wobig to discuss his contract. Larson stated that the city is not renewing his contract.

7. LABOR AND NEGOTIATIONS ISSUES (Closed Session)

Motion by Schwarzbauer, seconded by DeWall and carried (5-0): To recess the council meeting at 8:00 pm and go to closed session under Section 13B.

Motion by DeWall, seconded by Schwarzbauer and carried (4-1, Benson opposed): To reopen the council meeting at 8:30pm

A. Union and Negotiations Update

MEMBER CONCERNS

BILLS FOR APPROVAL

General Fund	Liquor Fund
\$106,665.32	\$44,999.28

\$151,580.60 TOTAL BILLS FOR APPROVAL

Motion by Schwarzbauer, seconded by Nowak and carried: To approve the General Fund and Liquor Fund bills as presented.

ADJOURNMENT

Motion by DeWall, seconded by Larson and carried: To adjourn the City Council meeting at 8:40pm.